

## **Harford County Board of Estimates Meeting**

July 11, 2017  
1:00 p.m.  
1<sup>st</sup> Floor Conference Room  
220 S. Main Street

### **Present:**

Billy Boniface, Director of Administration  
Karen D. Myers, Director of Procurement  
Richard Slutzky, County Council President  
Robert Sandlass, Treasurer  
Joseph Siemek, Director of Public Works  
Warren L. Hamilton, County Council Appointee  
Timothy Hopkins, County Executive Appointee  
Margaret Hartka, Senior Assistant County Attorney

Mr. Boniface, acting as chair, called the meeting to order.

### **Approval of Minutes of the June 20, 2017 Board of Estimates Meeting**

The minutes of the June 20, 2017 Board of Estimates Meeting were approved by general consent.

### **Item No. 07-11-17-01**

Mr. Boniface presented Solicitation No. 17-229; County Wide Lighting Retrofit Supplier Contract Request; Piggyback Washington County Public Schools RFP #2016-11.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Marlana McKenna from the Division of Efficiency and Innovation said this contract will support implementation of lighting retrofits by all departments which will result in cost and energy savings. This contract will also provide lighting supply stock to maintain the lighting in Harford County facilities.

The Department of Administration, Efficiency and Innovation recommends award in the amount of NTE \$400,000.00 to Capital Lighting & Supply LLC d/b/a Capital Tristate of Upper Marlboro, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

### **Item No. 07-11-17-02**

Mr. Boniface presented Solicitation No. 16-218; Moira Ricklefs, Independent Contractor; Negotiated Procurement.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Ms. Teri Scherer from the Circuit Court said that Ms. Ricklefs would work as an independent contractor in the capacity of ADR Specialist for the Circuit Court.

The Circuit Court of Harford County recommends award in the amount of NTE \$47,176.00 to Moira Ricklefs of Bel Air, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 07-11-17-03**

Mr. Boniface presented Solicitation No. 16-216; Kathryn Rodgers, Independent Contractor; Negotiated Procurement.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

Ms. Teri Scherer from the Circuit Court said that Ms. Rogers would work as an independent contractor in the capacity of ADR Specialist for the Circuit Court.

The Circuit Court of Harford County recommends award in the amount of NTE \$58,240.00 to Kathryn Rogers of Cockeysville, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 07-11-17-04**

Mr. Boniface presented Solicitation No. 18-001; Granary Road at Water Tower Way Roundabout, Mark Street to Milchling Drive Path and Barksdale Drainage; Competitive Sealed Bid.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Rick Bates from the Division of Engineering said this request was for the construction of a roundabout at Granary Road and Water Tower Way; the construction of a path from Mark Street to Michling Drive; and the replacement of the Barksdale drainage facility. As two of the three projects were too small to bid on their own, the three projects were combined together for economy of scale.

The Department of Public Works, Engineering recommends award in the amount of \$450,632.00 to Comer Construction, Inc. of Forest Hill, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 07-11-17-05**

Mr. Boniface presented Solicitation No. 17-158; Cedar Lane Park Irrigation Storage Tanks; Competitive Sealed Bid.

Ms. Myers made a motion to approve the recommendation, seconded by Mr. Siemek.

Mr. Dave Goodwin from the Department of Parks and Recreation said this request was for the installation of a field irrigation water storage tank including water well and storm water harvesting fill systems.

The Department of Public Works, Capital Projects/Parks & Recreation recommends award in the amount of \$488,660.00 to Comer Construction, Inc. of Forest Hill, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 07-11-17-06**

Mr. Boniface presented Solicitation No. 18-045; Tollgate Road Utility Relocation; Sole Source.

Mr. Siemek made a motion to approve the recommendation, seconded by Ms. Myers.

Mr. Carlos Smith from the Engineering Division said this request is to relocate existing facilities between Camelot Drive and Plumtree Road. The utility work consists of relocating direct burial and aerial facilities.

The Department of Public Works, Engineering recommends award in the amount of NTE \$120,492.00 to Verizon Maryland LLC of Hanover, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 07-11-17-07**

Mr. Boniface presented Solicitation No. 17-038; Circuit Courthouse Historic Window and Masonry Restoration; Competitive Sealed Bid.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Hayden Anthony presented on behalf of Capital Projects. This project consists of the lead paint abatement on historic wood windows, wood window restoration and installation of interior storm windows and exterior masonry restoration per historical society requirements at the Historic Circuit Courthouse in Bel Air.

The Department of Public Works, Capital Projects recommends award in the amount of \$464,500.00 to Modern Construction Services, Inc. of Street, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**Item No. 07-11-17-08**

Mr. Boniface presented Solicitation No. 17-221; Boiler Replacement at 220 South Main Street; Competitive Sealed Bid.

Mr. Siemek made a motion to approve the recommendation, seconded by Mr. Sandlass.

Mr. Ed Maley from Capital Projects said this project would replace the boiler at 220 South Main Street.

The Department of Public Works, Capital Projects recommends award in the amount of \$99,713.00 to M&E Sales, Inc. of Hanover, MD in accordance with Section 41-25 of the Harford County Code.

The motion was unanimously approved.

**NOTE TIME: 1:17**

Mr. Boniface asked for a motion to move into closed session in accordance with Section 3-305(B)(3) of General Provision article of the Annotated Code of Maryland. Ms. Myers made the motion and it was seconded by Mr. Sandlass.

The motion was approved by general consent.

The Closed Session adjourned. The meeting reconvened in Open Session.

**NOTE TIME: 1:19**

**Approval of the Minutes of the April 18, 2017 Closed Session Board of Estimates Meeting**

The minutes of the April 18, 2017 Closed Session Board of Estimates meeting were approved by general consent.

Mr. Boniface presented Solicitation No. PM 17-065.

Mr. Sandlass made a motion to approve the recommendation, seconded by Mr. Siemek.

The motion was unanimously approved.

As there was no further business, the meeting was adjourned at 1:21 p.m.

Respectfully submitted,

Sharon Vanden Eynden